

Kids' S.P.A.C.E. Anaphylaxis Policy

Anaphylaxis Prevention

Upon enrollment and whenever there are changes, parents/guardians will be required to provide the program with up to date information regarding their child's medical conditions, including any allergies the child may have and any emergency medications prescribed for potential anaphylaxis. The parents/guardians will work in conjunction with the program and the child's physician to complete the documents required for any allergy that the child may have. These documents will guide all staff in the necessary actions to take during an allergic or anaphylactic reaction. The program will keep these documents and any emergency medications in a designated area known to all staff members as outlined in the program's healthcare plan and will ask for updated paperwork when necessary.

Documents

Any child with a known allergy will have the following documents on file when applicable:

- o NYS OCFS form 7006 - Individual Health Care Plan for a Child With Special Healthcare Needs or approved equivalent
- o NYS OCFS form 6029- Individual Allergy and Anaphylaxis Emergency Plan or approved equivalent
- o When medications are indicated: NYS OCFS form 7002 – Medication Consent Form or approved equivalent

These forms will be completed by the child's parents in conjunction with the program and the child's physician. In the event of an anaphylactic reaction, staff will follow the instructions outlined in these documents.

Staff Training

All staff members will be trained in the prevention, recognition and response to food and other allergic reactions and anaphylaxis upon hire and at least annually thereafter. A number of staff will also maintain certifications in CPR & First Aid and medication administration for programs that administer medications. If a child with an allergy requires additional training, it will be documented on the Individual Health Care Plan for a Child with Special Health Care Needs.

Strategies to Reduce the Risk of Exposure to Allergic Triggers

The program will have a posting with a list of individual children's allergies that is visible to all staff and volunteers caring for the child. If posted on a wall this will be covered with a face sheet. All staff will take steps to prevent exposure to a child's known allergy, including but not limited to reading food labels.

Handwashing, cleaning and all other regulations related to allergies and anaphylaxis as outlined in the OCFS Childcare Regulations will be followed by all staff and volunteers.

Communication

Upon enrollment of a child with a known allergy, all staff and volunteers will be made aware of the child's allergy and associated medication needs, as well as ways to reduce the risk to exposure to the known allergen(s) allergen. In addition, all parents and children will be made aware of any allergies in the classroom, as well actions being taken to reduce exposure. Confidentiality will be maintained when discussing any child's allergy with parents and other children.